



**KERALA STATE ELECTRICITY BOARD Ltd**  
(Incorporated under the Companies Act, 1956)  
**Office of the Secretary(Administration)**  
Registered Office: Vidyuthi Bhavanam, Pattom, Thiruvananthapuram – 695 004  
CIN: U40100KL2011SGC027424

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**ABSTRACT**

Engaging a Confidential Assistant/Stenographer with Computer Knowledge and experience temporarily on Contract basis in the KSEBL Liaison Office, New Delhi - Renewal of Contract- Sanctioned - Orders issued.

**Secretary(Administration)**

Office Order(CMD) No. 1149/2024(SEC-ES-ST9/42201/2024-25/80

Dated:27-07-2024

Read : (1) BO(FTD) No 603/2022 (SEC-ES-SA4/2022/305) Tvm dated 14.07.2022.

(2)Office.Order(CMD)No.1473/2023(SEC-ES-SA4/2022/305),dated 09.10.2023.

(3)Note.No.REN/2024-2025/F-1/59 dated 15.06.2024 of Resident Engineer,Liaison Office,New Delhi.

(4) Note No.CMD/109/CA/Stenographer-LO Delhi/2024-25,dated 18.07.2024 of the Chairman & Managing Director.

**ORDER**

The Kerala State Electricity Board Limited has accorded sanction as per Board Order read as (1) to appoint a Confidential Assistant/ Stenographer with Computer Knowledge and experience on Contract basis in the Liaison Office,New Delhi for an initial period of One year as per the Govt approved rates .

The term of appointment of the Confidential Assistant/Stenographer engaged temporarily on Contract basis was extended ,as per order read (2), for a further period of one year with the existing terms and conditions with a proper break of service(at least one working day) based on the request from the Resident Engineer,Liaison office, KSEBL,New Delhi.

Now the Resident Engineer,Liaison office, KSEBL, New Delhi as per note read as (3) above has requested to extend the period of appointment of the Confidential Assistant /Stenographer on Contract basis for a further period of one year with the same terms and conditions ,as the period of existing contract expires on 31/07/2024.

Having considered the above, sanction is hereby accorded to extend the term of appointment of Confidential Assistant /Stenographer engaged temporarily on Contract basis in Liaison Office,New Delhi, for a further period of One Year from



02.08.2024 with the existing terms and conditions with a proper break of service and also subject to the specific condition that the contract appointment does not entitle such person for being regularized in KSEBL/Government service.

Orders are issued accordingly.

By Order of the  
Chairman & Managing Director

Sd/-  
SABITHA S  
SECRETARY

To:

The Resident Engineer  
Liaison Office, KSEBL  
New Delhi

Copy to: 1.The TA to Chairman and Managing Director  
2.The Chief Engineer(HRM)  
3.The PA to Director (Fin)  
4. The Financial Adviser/The Chief Internal Auditor  
5.The Senior Confidential Assistant , Secretary (Admn)  
6.The Chief Engineer(IT) for publishing in the website.

**Approved for Issue**

  
Senior Superintendent